



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON, SCHWEINFURT
DIRECTORATE OF PUBLIC WORKS
CMR 457
APO AE 09033

IMEU-SWF-PWO

07 March 2007

MEMORANDUM FOR Schweinfurt Military Community

SUBJECT: Fall Leaf Pick-up

1. The fall leaf pick-up schedule begins in early October and continues throughout the fall. Once the majority of the leaves have been removed DPW supported leaf pick-up ends, typically in end-December.

2. Government Owned Army Family Housing: Residents in Government Owned Army Housing (Askren Manor, Yorktown Village, Lincoln and Skyline Housing) are responsible for raking and bagging their own leaves. Residents must place the leaves into brown paper leaf bags. Place the full paper leaf bags on the curb for pick-up. The brown paper leaf bags are available at the DPW Self-Help Store in Schweinfurt and Wuerzburg and the Askren Manor Recycle Center. DPW will not pick up leaves or any other materials in plastic bags. DPW picks up brown paper leaf bags in Askren Manor, Yorktown Village, Lincoln and Skyline Housing every Monday, except holidays.

3. Leased and Private Rental Housing: Residents in these areas are responsible for raking and bagging their own leaves. Additionally, there are several other options on these areas for yard waste disposal.

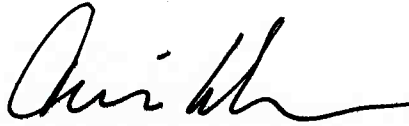
- a. Bring clippings and leaves to a local community recycle point.
- b. Bring clippings and leaves to a local Community Leaf Collection Point.
- c. Place clippings and leaves in brown biodegradable containers (if still available in your community).
- d. Bring clippings and leaves in brown paper leaf bags to the Askren Manor Recycle Center or the Main Recycle center on Conn Barracks or Leighton Recycle Center.

4. Ledward, Conn and Leighton Barracks: Units located on Ledward, Conn and Leighton Barracks are responsible for raking, bagging, and disposal of leaves in their areas of responsibility according to the "Police and Grass Cutting Plan". Assistance with this process may be requested through the Deputy Installation Coordinator (DIC).

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4. For additional information please contact the DPW Operations and Maintenance Division at DSN 354-6865 or Buildings and Structures at DSN 354-6451 or 6798.

A handwritten signature in black ink, appearing to read "Tim Snyder", with a stylized, cursive script.

TIM SNYDER, P.E.
Director, Public Works